[**OFFICIAL HEADED PAPER OF THE** **ORGANIZATION**]

In the attention of: **The Romanian Social Development Fund** (RSDF/PO)

Bucureşti, str. Eugeniu Carada, nr. 1, etaj 3, sector 3

**REQUEST FOR ADVANCE PAYMENT/ INTERIM PAYMENT/ REINBURSEMENT**

*Date.................... [dd/mm/yyyy]*

**EEA and Norway Financial Mechanisms 2014 – 2021 – Local Development Programme**

Title of the bilateral activity/ application form for bilateral activities:

|  |
| --- |
| Code of the project financed by PO (if the case): |

Name of the Beneficiary:

Fiscal Registration Code:

Duration of implementation of bilateral activity[[1]](#footnote-1):

We hereby request the transfer of the amount of ...... LEI/ EUR, representing the advance/ interim payment/ reimbursement for expenses in accordance with Contract no. ... from ......... *[dd/mm/yyyy]*.

Please make the payment in the account with the following IBAN code [...], Treasury/ Bank [...].

Please note that under the applicable national law we have the status of [public entity/ NGO] and that the requested amount is part of the total budget of ... LEI/ EUR, approved by PO.

***Statement,***

I certify that I am authorized to sign the Payment Request, which is supported by appropriate supporting documents.

The information contained in this Payment Request is complete, consistent and true, and the activities to be implemented/ that have been implemented are in line with those approved by the PO through the contract concluded between the PO and the Beneficiary.

*[Name, first name and position of legal representative[[2]](#footnote-2)]*

*[Signature]*

*[Stamp]*

1. please specify the period from [day/ month/ year] ... - until [day/ month/ year], according to the contract concluded between the PO and the Beneficiary [↑](#footnote-ref-1)
2. or the person empowered by the Beneficiary (in this case, the authorization shall be provided in original, signed by the legal representative and, if applicable, stamped by the Beneficiary) [↑](#footnote-ref-2)