TEMPLATE LETTER OF COMMITMENT FOR PROJECT PARTNER

**The text shall be inserted in the Partner’s headed paper with the relevant project data.**

URBACT III Managing Authority

5, Rue Pleyel

93283 Saint Denis Cedex

France

Dear Madam, Sir,

The city of [……*name of partner city*……………] confirms its commitment to be Project Partner in the activities of the URBACT Implementation network proposal entitled [……*title of project*………] led by [……*name of Lead partner city*……………].

Within our own city, we have an existing integrated urban strategy and/or action plan which has been endorsed by the city council and which we will use for the purpose of this implementation network. We also have funds secured to finance the implementation of this strategy/ action plan committed either from third parties (expressed through a letter of commitment) or from within our own resources (expressed through a formal decision of the Council). This strategy/ action plan entitled [… *title of the policy instrument*…] aims to tackle the following policy challenge(s): [… *brief outline of the focus and objectives of the considered urban strategy/ action plan*…]

The specific implementation issues we wish to address in this *Implementation network* as a Network Partner are […*brief description of issues to be addressed under each category of Implementation related challenges* *Proposed to insert a table with all 4 categories to make sure they consider them all*…………].

We are convinced that by working through this URBACT Implementation Network, we will be able to better address these challenges. In this context, if the proposal is approved within the framework of the URBACT III Programme, we will actively participate in the network activities, take on roles and undertake activities as indicated in the Phase 1 work programme. More especially, we commit to contribute to organising and delivering two transnational meetings, to delivering the Baseline study, to engaging with key local stakeholders to be involved and to producing a Phase 2 Application.

To this end we also formally commit to engaging the funds needed to co-finance ERDF for the financing of the URBACT network. The details of this contribution are outlined within the Phase 1 application.

Yours sincerely[[1]](#footnote-1)

Official stamp

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Name in capital letters:

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Function

1. The signing person has to be an elected representative with authority to sign for the Lead Partner. In case the Lead Partner institution has no elected representatives, the signing person must be in the position of committing the institution’s resources to be engaged in the project (staff, budget, etc.). [↑](#footnote-ref-1)